THE VIRGINIA BOARD OF COUNSELING
REGULATORY, SUPERVISION, & LEGISLATIVE COMMITTEE

FINAL MINUTES

AUGUST 22, 2002

The Regulatory, Supervision & Legislative Committee of the Board of Counseling met on Thursday, August 22, 2002 at the Department of Health Professions, 6606 West Broad Street, Richmond, Virginia. Dr. Janice F. McMillan, Ph.D., Chair, called the meeting to order at 10:00 a.m.

COMMITTEE MEMBERS PRESENT: Rosemarie S. Hughes, Ph.D.
Eric T. Scalise
Jack Knapp, D.D.
Abigail C. Barnes, CSAC
Barbara Chrisley, Ph.D.
Howard King, Ph.D.
Tim Clinton, Ed.D
Lynnette Shadoan

BOARD MEMBER PRESENT: Kevin S. Doyle, Ed.D.

STAFF PRESENT: Evelyn B. Brown, Executive Director
Benjamin Foster, Deputy Executive Director
Diana Pollick, Administrative Assistant
Elaine Yeatts, Senior Policy Analyst

ORDERING OF AGENDA: Dr. McMillan opened the floor to any changes in the agenda.

PUBLIC COMMENT:

None

MINUTES FROM MAY 30, 2OO2

On a motion by Mr. Knapp the minutes were unanimously approved.

STATUS OF PENDING REGULATION

Mr. Foster provided information on the Board's **Time-Limited Waiver** package that is currently at the "Proposed Regulation" stage of regulatory review. Specifically, he provided the Committee with "Public Comment Summaries" from public comment that had been received during the comment period (May 20, 2002 through July 19, 2002). As well as comment received during a "Public Hearing" held May 31, 2002. Mr. Foster asked that Committee review the summaries and provide responses that would become part of the official record. Dr. McMillan suggested that the formulation of a response be delegated to Mr. Foster and her, and that this they would compose the response prior to the Board meeting. It was unanimously agreed that Mr. Foster and Dr. McMillan would prepare the Board response to the public comments. The Committee also unanimously agreed to ask the Board to adopt and accept the public comments along with the responses to be provided by Mr. Foster and Dr. McMillan.

The Committee also unanimously agreed to ask that should there be no changes to current proposed language, the Board vote to go forward with Final Regulations.

Additionally, Mr. Foster provided information on the Board's **Certified Substance Abuse Counselor and Certified Substance Abuse Counselor Assistants** package. The package has been submitted but approval has not been received from the Department of Planning and Budget or the Secretary of Health and Human Resources. The Board does not need to take any action on this regulatory action at this time.

And finally, Mr. Foster talked about the information he had provided the Committee concerning **Continuing Competency regulations**. Mr. Foster reminded the Committee that the Board needed to promulgate regulations pursuant to Chapter 430 of the 2002 Acts of the General Assembly that added § 54.1-3505.1 to the Code of Virginia. This section mandated that the Board establish requirements for evidence of continued competency as a condition of renewal of license. In order to do this he had provided draft language that the Committee could use as a baseline for discussion and creation of regulatory language. Dr. Hughes suggested the Committee divide up into groups and that each group take a section of the material for dissemination and discussions. After seeing that there was consensus to proceed in this fashion Dr. McMillan facilitated the division of the Committee into groups and allotted 45 minutes of time for group discussion.

After the allotted time expired it was agreed that additional time would be necessary. Dr. McMillan recommended that the work be continued at the November meeting. Further, she directed each of the Committee members to continue working on draft language on their own during the interim.

NEW BUSINESS

None

ADJOURNMENT:

There being no additional business Mr. Scalise made a motion to adjourn.

Dr. McMillan adjourned the committee meeting at 12:13 p.m.

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            Dr. Janice F. McMillan, Chair

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Benjamin Foster, Deputy Executive Director